

**BURSA MALAYSIA DERIVATIVES BERHAD**

**Date: 9 March 2018**

**Trading Participant Circular: 03/2018**

**BUSINESS CONTINUITY PLAN (BCP) SIMULATION EXERCISE ON 7 APRIL 2018**

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Please be informed that the CME Globex production trading platform will be made available for Trading Participants (TPs) on **Saturday, 7 April 2018** for TPs to conduct the simulation on their own Disaster Recovery (DR) facilities to evaluate the readiness of their organization's BCP if there is a failure to the trading facilities at their main site. Participation in this exercise is **mandatory** for all TPs unless they have conducted their live BCP test in 2018 or TPs who have their main site and DR site operating simultaneously on a day-to-day basis.

TPs are to make the necessary arrangements with their respective order management system vendors for participation in the upcoming exercise.

Provided herewith is the "Acknowledgement & Participation Confirmation Form". All TPs must complete this form and submit to the following email by **Friday, 23 March 2018**:

[bmdcustomersupport@bursamalaysia.com](mailto:bmdcustomersupport@bursamalaysia.com)

In addition, the chronology of planned activities to be carried out for the exercise and the feedback form are provided in this circular. The attached feedback form is to be submitted by TPs after completion of the exercise.

Should you have any queries, please do not hesitate to contact the Derivatives Trading Operations Department.

<u>Name</u>	<u>Contact No.</u>	<u>E-Mail Address</u>
1. Edmund Koh	+603-2034-7200	<a href="mailto:kohyeeloong@bursamalaysia.com">kohyeeloong@bursamalaysia.com</a>
2. Yeong Yee Vei	+603-2034-7293	<a href="mailto:yeevei@bursamalaysia.com">yeevei@bursamalaysia.com</a>

Thank you.

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**DERIVATIVES TRADING OPERATIONS  
MARKET OPERATIONS**

Please submit completed form before **23 March 2018** to: -  
Email: [bmdcustomersupport@bursamalaysia.com](mailto:bmdcustomersupport@bursamalaysia.com)

**ACKNOWLEDGEMENT & PARTICIPATION CONFIRMATION FORM**

SUBJECT: BCP SIMULATION EXERCISE FOR TRADING PARTICIPANTS

Q1. Will your company be participating in the upcoming exercise?

Yes  No

Q2. If the answer to Q1 is "No", please provide the reason.

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Q3. Does your company maintain a DR/backup facility?

Yes  No

Q4. If your answer to Q3 is "No", please explain what your contingency plans are in the event that you encounter a failure to your main site facilities.

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Person-In-Charge	Contact Number
1)	
2)	

Company Name: \_\_\_\_\_

Authorized Personnel: \_\_\_\_\_

Signatory: \_\_\_\_\_

Date: \_\_\_\_\_

Day	Time	Activities
Saturday 7 <sup>th</sup> April 2018	9:00 pm – 9:15 pm	CME Globex ready for connectivity testing. Trading Participants to connect their OMS to CME Globex production trading platform.
	9:15 pm – 9:30 pm	Pre-opening commences Trading Participants commence testing.
	9:30 pm – 11:30 pm	Continuous Trading Trading participants continue testing.
	11:30 pm	Testing ends. Trading Participants to complete and send feedback form.  Trading Participants to ensure your OMS revert to original state as of before the test.

**Note:** The time table of activities provided here consists of targeted timings and may be subject to change based on the actual time taken for the recovery process. Any variation to the timings provided here will be duly informed by Derivatives Trading Operations during the exercise.

Please submit completed form to: -  
 Email: [BMDCustomerSupport@bursamalaysia.com](mailto:BMDCustomerSupport@bursamalaysia.com) or  
 Fax: 03-2026 3731

**TRADING PARTICIPANTS' FEEDBACK FORM**

SUBJECT: BCP SIMULATION EXERCISE FOR TRADING PARTICIPANTS ON 7 APRIL 2018

To: Derivatives Trading Operations

We hereby confirmed the following:

No.	Test Requirement	TP's feedback
1	Connected to CME Globex Production	OK <input type="checkbox"/> No <input type="checkbox"/>
2	Pre-Opening phases: 9:15pm to 9:30pm Continuous Trading phases: 9:30pm to 11:30pm  1. Enter buy/sell orders 2. Execute trades 3. Amend orders 4. Delete orders	OK <input type="checkbox"/> No <input type="checkbox"/>
3	Other comments if any	

Company Name:

Responsibility	Name	Signature
Person-In-Charge		
Test Executioner		