

This chapter stipulates the procedures for the ADA to comply with to enable depositors to provide their email addresses for eStatement. Under eStatement, depositors will be able to receive their CDS statements of accounts, CDS notices and other communication from Bursa Depository electronically via the email registered in CDS for eStatement. Additionally, this chapter also stipulates the procedures for ADA to update depositor's email address as well as submission of the related documents to Bursa Depository.

## **12.1 Receiving eMail Address For eStatement**

### **12.1.1 Accepting eServices Form**

#### **Individual And Corporate Depositor**

12.1.1.1 Receive the following documentation in relation to a depositor providing the depositor's email address to Bursa Depository for eStatement:-

- a. A completed and duly signed eServices Form (FMN060) (Appendix 86)

#### **ADA's Principal Account(s) And Wholly Owned Nominees Account(s)**

12.1.1.2 ADA's principal account(s) and wholly-owned nominees account(s) are **disallowed** from providing an email address for eStatement as ADA's principal and wholly owned nominees are receiving Statement of Account and Notices via eFIX.

### **12.1.2 Verification Of eServices Form**

12.1.2.1 Verify the details in the eServices Form, i.e. name, identification number and CDS account number.

12.1.2.2 Verify the applicant's signature on the eServices Form against the ADA's records of specimen signature(s).

12.1.2.3 Reject the eServices Form if the form is not signed, the signature differs or if there are any discrepancies.

12.1.2.4 For corporate body, ensure that the eServices Form is executed by the signatory(ies) as authorised by the corporate body's Board Resolutions / Power of Attorney / Approved Minutes of Meeting .

