

3.1.3.1 Depositor is to produce a written request to the ADA, stating that he/she is unable to recall his/her signature or that he/she is unable to sign his/her “old” signature due to “signature evolution”

3.1.3.2 Depositor is only allowed to update his/her signature at the home branch of his/her ADA.

3.1.3A Procedures To Update Signature(s) For CDS Account Opened via CDS eServices

3.1.3A.1 The depositor must be present in person and complete the CDS Account Form.

3.1.3A.2 Depositor to produce the original NRIC / Passport for ADA’s verification.

3.1.4 Procedures To Update Signature(s) For Corporate Body

3.1.4.1 Updating of signature(s) for corporate body may be done by way of:-

- a. Submit two (2) original certified true copy of the list of authorised signatory(ies) and
- b. Submit an authorisation letter from the corporate depositor containing the name(s) of the new authorised signatory(ies), or
- c. Submit a new Board Resolution containing the name(s) of the new authorised signatory(ies).

3.1.4.2 Update via an authorisation letter from the corporate depositor is allowed provided that the existing Board Resolution authorises the corporate depositor to do so.

3.1.4.3 If the existing Board Resolution does not authorise an update via an authorisation letter from the corporate depositor, then a new Board Resolution containing the name(s) of the new authorised signatory(ies) must be submitted.

3.1.4.4 Ensure that the original certified true copy of the Board Resolution is signed by the Company Secretary, Director or other persons authorised to do so as stated in the Memorandum & Articles of Association.
