

1.1 **Purpose**

This Procedures Manual stipulates the procedures to be complied by the eRapid User Groups and Users for the following functions:-

- a. System Administration
- b. CDS Circular
- c. Record Of Depositors (ROD)
- d. Corporate Exercise
- e. Public Issue
- f. Exchange Traded Fund (ETF)
- g. Cross Border Listing.

The eRapid services and facilities are available from Monday to Friday, from 8.30 a.m. to 7.00 p.m., unless otherwise determined by Bursa Depository from time to time.

Every User Groups shall be bound by the procedures, which include the appendices in every chapter and any amendments / inclusions thereto from time to time, issued by Bursa Depository. The requirements of the above chapters and its related appendices must be complied with at all times by the User Groups.

1.2 **Definitions And Interpretation**

The following terms and expressions shall have the following meanings unless the context otherwise requires:-

“Bursa Depository”

Means Bursa Malaysia Depository Sdn. Bhd.

“eRapid”

Means eRapid System, which is a web-based system established by Bursa Depository for the electronic transmission of information or records between Bursa Depository and the issuer and such other web-based services or facilities as may be determined by Bursa Depository.

“eDividend”

Means a facility for cash payments to be credited directly into depositor’s bank account registered with Bursa Depository.